

Meeting Minutes for Regular Monthly Commission Meeting

Date: Aug 10, 2021

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

Call to Order- Meeting called to order by Mayor John Cole at 7:31pm

Invocation- led by Commissioner Claggett

Pledge to Flag - led by Mayor Cole

Roll Call

- Commission members present:
 - Mayor John Cole, Commissioner Carrol Bowman, Commissioner Ralph Collins, Commissioner Todd Claggett, Commissioner Jason Ponder
- Commission members absent: None
- Staff members present:
 - City Clerk Kristi Zavitz, Assistant City Clerk Barb Baldwin, Treasurer Rod Rigacci, City Attorney Ted Knoebber, Arrived 7:44pm
 - Staff members absent: None

Agenda Approval

- Agenda reviewed by each Commission member for the regular meeting Aug 10, 2021.
 - Motion to accept by Commissioner Collins, Seconded by Commissioner Ponder All yeas on the vote. Motion approved.

Minutes Approval

- Minutes were reviewed by each Commission member for the regular meeting July 13, 2021.
 - No Corrections requested to the minutes.
 - Motion to accept by Commissioner Collins, Seconded by Commissioner Bowman, All yeas on the vote. Motion approved.

Treasurer's Report

- Treasurers report by: Rod Rigacci, July Report
 - Motion Commissioner Claggett Seconded by Commissioner Collins, All yeas on the vote. Motion approved.
- Municipal Road Aid – Nothing to report at this time No checks have come, and no work has been done
- Ordinance 08-10-21(1) First Reading

City of Ryland Heights
Kenton County, Kentucky
Ordinance No. 8-10-2021(1)
(Amend Ordinance No 4-5-2021 and Amended 6-1-2020)

Estimated Revenue, Resources and Appropriating Funds for the Operation of the City of Ryland Heights Government. An Ordinance Adopting the Annual Budget for the Fiscal Year July 2020 through June 2021, stating Estimated Revenue, Resources and Appropriating Funds for the Operation of the Ryland Heights City Government according to KRS 91A.030.

SECTION I

That the Annual Budget for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021 is hereby adopted as follows:

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(continued)

NOW THEREFORE THE CITY OF RYLAND HEIGHTS, KENTON COUNTY, KENTUCKY DOES
ORDAIN AS FOLLOWS:

AMENDED BUDGET FOR FYE 21

**BUDGETARY FUND BALANCE,
JULY J, 2020**

\$ 656,653

RESOURCES (INFLOWS)

CARES ACT FUNDING	\$ 75,612
PROPERTY TAX	\$ 53,000
TANGIBLE TAX	\$ 1,200
PENALTY/INT/DELINQUENT TAX	\$ 225
OCCUPATIONAL TAX	\$ 67,000
PUBLIC SERVICE/FRANCHISE TAX	\$ 8,500
MUNICIPAL ROAD AID	\$ 20,000
OTHER REVENUE	\$ 100
INTEREST EARNED	\$ 4,000
INSURANCE PREMIUM TAX	\$ 105,000

AMOUNTS AVAILABLE FOR APPROPRIATION

\$ 991,290

CHARGES TO APPROPRIATIONS (OUTFLOWS)

CARES ACT REIMBURSABLE EXPENSE	\$ 75,612
PERSONNEL SERVICES	\$ 52,430
CONTRACTUAL SERVICES	\$ 20,980
PROFESSIONAL SERVICES AND SUPPLIES	\$ 25,250
OTHER EXPENSES	\$ 9,960
CAPITAL OUTLAY	\$ 90,000
MUNICIPAL ROAD AID	\$ 20,000
PARK MAINTENANCE	\$ 38,000
EMERGENCY FUND	\$ 10,000
CODIFICATION GRANT EXPENSE	\$ 4,800

TOTAL CHANGES TO APPROPRIATIONS

\$ 347,032

TOTAL CHANGES TO FUND BALANCE

\$ (12,395)

BUDGETARY FUND BALANCE JUNE 30, 2021

\$ 644,258

This Ordinance is enacted at Ryland Heights, Kenton County, Kentucky this 14th day of September 2021 and shall become effective when passed and published according to law.

First Reading August 10, 2021, John Cole, Mayor _____

Second Reading, Signed and Dated September 14, 2021, John Cole, Mayor: _____

Attested by: City Clerk, Kristi Zavitz _____

DATE PUBLISHED _____

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(continued)

- Ordinance 08-10-21(2) First Reading

City of Ryland Heights
Kenton County, Kentucky
Ordinance No 08-10-2021(2)
Amending Ordinance 6-8-2021(1)

Estimated Revenue, Resources and Appropriating Funds for the Operation of the City of Ryland Heights Government. An Ordinance Adopting the Annual Budget for the Fiscal Year July 2021 through June 2022, stating Estimated Revenue, Resources and Appropriating Funds for the Operation of the Ryland Heights City Government according to KRS 91A.030.

SECTION I

That the Annual Budget for the Fiscal Year beginning **July 1, 2021 and ending June 30, 2022** is hereby adopted as follows:

NOW THEREFORE THE CITY OF RYLAND HEIGHTS, KENTON COUNTY, KENTUCKY DOES ORDAIN AS FOLLOWS:

BUDGET FOR FYE2022	
BUDGETARY FUND BALANCE JUNE 30, 2021	\$ 644,258
RESOURCES (INFLOWS)	
American Relief Plan (ARP)	\$ 139,449
PROPERTY TAX	\$ 53,000
TANGIBLE TAX	\$ 1,000
PENALTY/INT/DELINQUENT TAX	\$ 225
OCCUPATIONAL TAX	\$ 67,000
PUBLIC SERVICE/FRANCHISE TAX	\$ 12,000
MUNICIPAL ROAD AID	\$ 20,000
OTHER REVENUE	\$ 100
INTEREST EARNED	\$ 250
INSURANCE PREMIUM TAX	\$ 105,000
AMOUNTS AVAILABLE FOR APPROPRIATION	\$ 1,042,282
CHARGES TO APPROPRIATIONS (OUTFLOWS)	
PERSONNEL SERVICES	\$ 55,198
CONTRACTUAL SERVICES	\$ 21,380
PROFESSIONAL SERVICES AND SUPPLIES	\$ 25,450
CHARITABLE	\$ 300
OTHER EXPENSES	\$ 14,660
CAPITAL OUTLAY - GENERAL	\$ 5,000
MUNICIPAL ROAD AID	\$ 20,000
PARK MAINTENANCE	\$ 21,000
EMERGENCY FUND	\$ 10,000
ROAD MAINTENANCE	\$ 300,000
TOTAL CHANGES TO APPROPRIATIONS	\$ 472,988
TOTAL CHANGES TO FUND BALANCE	\$ (74,964)
BUDGETARY FUND BALANCE JUNE 30, 2022	\$ 569,294

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First Reading August 10, 2021, John Cole, Mayor _____

Second Reading, Signed and Dated September 14, 2021, John Cole, Mayor: _____

Attested by: City Clerk, Kristi Zavitz _____

Correspondence

- Monthly Sales Report – No Monthly Sales report
- Permits Issued – Given
- PDS Open Violations Report – None
- PDS Invoice given

Committee Reports:

- **Parks Report**
 - Commissioner Bowman – Front Portion paid for, waiting on valves
- **Roads Report**
 - Mayor Cole – Due to Safety regulations it has been brought to Mayor Cole and Treasurer Rigacci about getting a deal with the line stripping on 4 different roads
- **Veterans Affairs Committee** – Cut offs for taking names will now come after a flyer goes out with the Tax Statements, then we will go forward in the spring once it warms back up.
- **Other Committees Report –**
 - **Projects**
 - **Culvert pipe work on Fiser and Porter Rd**
 - Riegler has been contacted by Mayor Cole to give a heads up as to when they will begin construction.
 - **Water District for Adding water lines to Locust Pike**
 - A meeting has been set to speak with the Kenton County Water District on 20 August 2021 at 10:30 in the conference room

Privilege of Floor

Old Business

Informational:

- Codification Grant **UPDATE:**
 - Volunteer Nancy Collins reported – Ordinance had First Reading by Ted Knoebber
 - Commissioner Claggett Volunteered to look into the technology with the Ordinances Moving Forward.
- Discussion was made again about whether fences should be dictated on size and material. If there should be a text amendment of the current Ordinance. This subject was tabled until the Sept Meeting Commissioner Ponder and Commissioner Claggett will be continuing research for whether there needs to be a waiver or just a policy in place for the City of Ryland Heights to Sign off on a case by base basis.

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(continued)

New Business

Informational:

Action Items:

- Ordinance 08-10-21(1) First Reading Amending Ord. No 6-1-2020, and Ord. No 4-5-2021
- Ordinance 08-10-21(2) First Reading Amending Ord. No 6-8-2021(1)
- Codification Ordinance Number not given at the time of the reading, generic date was given.

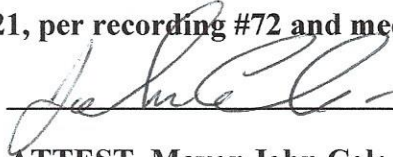
Executive Session: None

Adjourned- A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Bowman. Meeting adjourned at 8:58pm.

Meeting prepared by Kristi Zavitz, City Clerk on 8-11-21, per recording #72 and meeting notes.



ATTEST, Kristi Zavitz, City Clerk



ATTEST, Mayor John Cole

